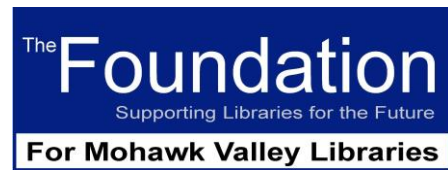
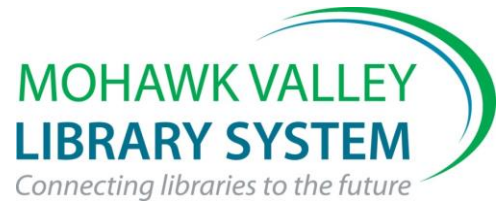


Member Library Local Advocacy Grants



Local Advocacy Grants for Member Libraries

The Mohawk Valley Library System, with funding provided by contributions to the Carol Clingan Library Advocacy Fund and by the Foundation for Mohawk Valley Libraries, is offering a competitive grant program to assist member libraries in advocating for increased local public funding for their operating budgets. The grants will continue to be offered each year as long as authorized by the MVLS Board.

Grant Amount

Libraries may request grants in any amount up to a maximum of \$2,500 per project. There is no match requirement. The grant request can be any percentage of the total project cost, up to 100%. The application requests information on additional funds if present. Awards are dependent on available funding and requests received.

Grant Deadline

There will be two deadlines each year. Applications received by July 1 will be reviewed in July and projects that are funded will receive the initial payment by August. Applications received by January 1 will be reviewed in January and funded projects will receive the initial payment by February. Projects can be for any time frame that works for the library up to one year. Your timeframe need not be tied to the application deadline.

Grant Payment

The initial grant payment will be 90% of the grant award. The final payment of 10% will be awarded after the final report is received.

Grant Application

The grant application is a 1-2 page narrative & budget. See the application instructions.

Potential Projects

- Pay a consultant to assist with a budget proposition vote
- Pay a facilitator to conduct a community focus group or survey
- Pay printing, marketing and/or advertising costs*

Final Project Report

Report is due to MVLS within 1 month of your chosen project end date. The report will consist of a 1 page expenditure summary and outcome statement.

* Please check with MVLS before submitting to be sure proposed expenditures are legal.

MVLS Library Advocacy Grants Application Instructions

The application should be 1-2 pages total, providing short concise answers to the following questions.

Need Statement: (Why are you doing this project? Why do you need this money? What are you going to accomplish?)

Project Narrative: (Describe the actions you will take in implementing this project. How are you going to use the money? What is going to happen?)

Project Budget: (Put together a summary budget with the following columns)

Expenditure Purpose	Total Amount	Grant Amt.
---------------------	--------------	------------

Projected Outcome: (How will this project contribute toward increasing your local public funding? What tangible difference will the project make for your library?)

Project Timeframe: (Provide a month to month description of when the project will begin, when activities will take place and your ending date)

Project Summary: (2 sentences identifying the library, the project the requested amount and the hoped for outcomes)

MVLS Library Advocacy Grants Final Report Form

Project Activities: (Please briefly summarize the actions the project encompassed)

Project Expenditures: (Provide a list of all expenditures paid from grant funds)

Project Outcome: (How did the project contribute toward increased local public funding for your library?)